

**Note of Bradford on Avon Community Area Transport Group**

**Monday 2 September 2013 at County Hall, Trowbridge**

**Present:**

Rosemary Brown, Wiltshire Councillor, Bradford North

Ian Thorn, Wiltshire Councillor, Bradford South

Trevor Carbin, Wiltshire Councillor, Holt and Staverton

Magnus Macdonald, Wiltshire Councillor, Winsley and Westwood

Gwen Allison, Bradford on Avon Town Council

Linda Ladner, Winsley Parish Council

Andrew Pearce, Holt Parish Council

Bob Broadhead, Limpley Stoke Parish Council

Alan Mines, Wingfield Parish Council

Ian Richardson, Westwood Parish Council

John Veal, Monkton Farleigh Parish Council

Philip Wise, Clerk to Monkton Farleigh Parish Council

Ollie Squire, Friends of Woolley

Rosie Meachin, 20s Plenty Bradford on Avon

PC Martin Annetts, Wiltshire Police

Andy Cadwallader, Local Highways and Streetscene, Wiltshire Council

Spencer Drinkwater, Transport Planning, Wiltshire Council

Dave Thomas, Traffic Engineering, Wiltshire Council

Peter Dunford, Bradford on Avon Area Board

**1. Apologies:**

Shay Parsons, Matthew Midlane

## **2. Notes of CAT-G meeting on 3 June and matters arising**

**Notes agreed.** All matters arising on agenda.

## **3. Budget Position**

Dave Thomas circulated a budget update sheet to show a BoA CATG budget in 2013/14 of £ 26, 307.85 of which £ 11, 363 was already committed and **£ 14, 944.85 remains unallocated.**

## **4. Historic Core Zone**

Dave Thomas reported that the HCZ Working Group was due to meet this week to consider the detailed designs for the Market Street/ Church Street junction. A 'de-cluttering' of unnecessary road signs and street furniture will be undertaken. Plans will be drawn up for phase 2 at St Margaret's Street/ Frome Road/ Station Car Park.

## **5. Consultation on proposed Wiltshire 20 mph Policy**

Dave Thomas explained that the proposed policy was out for consultation until 20 September. He urged all to read the detail of the policy which is available online at <http://cms.wiltshire.gov.uk/ieDecisionDetails.aspx?id=847> All comments will be considered before a final policy is adopted by the Council. The CAT-G will have an important role in prioritising any applications arising, this process to start at the next meeting in December 2013.

Peter Dunford invited those present to attend the Bradford on Avon Area Board meeting on the evening of 18 September at St Laurence School where the proposed policy will be discussed in detail in the presence of Portfolio Holder for Highways, Councillor John Thomson, and the Police and Crime Commissioner, Angus Macpherson.

Comments were made by the 20 is Plenty group that the Wiltshire policy is not in line with Government guidance and best practice; also that a town-wide not piece-meal policy should be adopted.

Early interest in 20 mph zones and limits was expressed by a number of communities, including Woolley, Turleigh, Monkton Farleigh, Wingfield and Bradford on Avon itself.

In view of the proposal that resources would only allow for a maximum of 2 schemes to be pursued per community area per annum, it was agreed that robust processes for the receipt and scoring of expressions of interest would be needed to ensure that community priorities were fairly addressed and that limited resources were being appropriately deployed across the community area.

Dave Thomas estimated that the designation process for a 20 mph zone or limit would be in the region of £ 5, 000 per scheme.

**AGREED: Dave Thomas to devise a Wiltshire-wide process to receive applications and to assess bids from communities for 20 mph zones and limits**

#### 6. **Speed Limit Review on C and Unclassified Roads**

The C225 and C213 roads had been reviewed and the recommendations arising were for no change. The parish councils in the affected villages of Monkton Farleigh and Limpley Stoke were unhappy with these decisions and were now taking the opportunity to make representations to Councillor Thomson.

Dave Thomas reported that Councillor Thomson had agreed to devolve centrally-held resources to the CATGs for future speed limit reviews. These monies were not tied to this use, however, they could be deployed as the CAT-G saw fit.

The BoA CATG had originally agreed to review the C217 and C224 roads at Cock Hill/ Westwood and Bradford Leigh/ Holt, but in the light of the chances of 'success' in achieving reduced speed limits and the cost of £ 2, 500 per review and other competing budgetary pressures, it was **AGREED not to proceed with these reviews.**

#### 7. **Re-launch of Community Speedwatch**

Dave Thomas reminded the group that Community Speedwatch would be re-launched on 16 September at an event at Police Headquarters in Devizes to which many had been invited. The Police and Crime Commissioner has prioritised this scheme and has found resources to appoint 2 new staff members to administrate it.

Dates for Community Speed Watch volunteer training will be rolled out in October and November 2013. Training will also be provided by the Roads Policing Unit to give volunteers an opportunity to meet with members of the Roads Policing team, including senior officers, and to find out more about the role of Roads Policing in Wiltshire and how the valuable work of CSW volunteers fits into the overall speed management strategy across the county.

#### 8. **Update on Traffic Survey of Holt and Bradford on Avon**

Spencer Drinkwater reported that there had been a delay in receiving the results of the survey due to the volume of data collected. The 'headlines' would be available by the time Allan Creedy reports on the findings to the steering group of the Bradford on Avon Air Quality Alliance in early October.

## 9. Bath Low Emission Zone

Spencer Drinkwater reported that a further roundtable meeting had been called by B&NES Council in October at which further details of the LEZ feasibility study should be reported.

## 10. Outcome of Substantive Highways Scheme 2013

Spencer Drinkwater announced that both BoA CAT-G schemes had scored highly and had been successful in the competitive process. After a period for representations, these decisions will be confirmed by the Cabinet Portfolio Holder on 10 September:

**Pedestrian crossing, Woolley Green (ranked 1st)**  
**Footways, Lower Stoke (ranked 3<sup>rd</sup>)**

## 11. Update on CAT-G priority projects

- i) **Newtown, Bradford on Avon – bollards**  
Road closure booked for 4<sup>th</sup> November for 3 days. Balfour Beatty to confirm programme. 'Bendy' bollard to be installed  
**ACTION: Councillor Thorn requested a detailed drawing of the scheme**
- ii) **Limpley Stoke – Lower Stoke - feasibility study**  
Substantive bid successful but awaiting Cabinet Member sign off.
- iii) **South Wraxall – gateways resurfacing**  
Site 1 complete. Site 2 works ordered. Awaiting programme from Balfour Beatty.
- iv) **Treenwood Industrial Estate**  
The problem is conflict between vehicles emerging from Sainsbury car park on oncoming vehicles moving past parked cars on Spencers Orchard. The solution is the removal of parked cars by using waiting restrictions. This would need to be endorsed by the Town Council and put forward through the annual waiting restriction review process (by Christmas).

## 12. Other urgent highways and transport matters

- i) Church Street, Bradford on Avon – residents parking zone request
- ii) Silver Street, Bradford on Avon – residents parking request  
Requests are with Network Management team (Alister Storey).
- iii) Bath Road, Bradford on Avon – pedestrian crossing to Christchurch School

This is linked to an update of the School Travel Plan which is still awaited (it is understood this has moved forward). Timing changes to the existing signal controlled crossing are awaited to make it more responsive to pedestrian demand. An additional crossing to the north side of Berryfield Road (in the area where the school crossing patrol operates) has been requested but this needs to be confirmed in the STP before further action is taken. Simon Fisher, Town Councillor, now a member of this group.

- iv) Berryfield Road, Bradford on Avon – traffic calming  
This is linked to Christchurch School travel plan. See above.
- v) Moulton Drive, Bradford on Avon – yellow lining/ speed indicator device  
The SID will be deployed at this location on an occasional basis to reflect the speeding issue.
- vi) Winsley Road, Bradford on Avon – speeding near Grove Leaze  
Metrocount confirms speeding issue, eligible for Community Speedwatch.
- vii) Winsley Road, Bradford on Avon- pedestrian crossing near Huntingdon Street/ Co-op  
Site meeting held to discuss options. Pedestrian and vehicle counts ordered. Will be done in September when children have returned to school.
- viii) A363 Cumberwell/ Ashley Lane, Bradford on Avon – accident blackspot  
Location identified on Countywide collision cluster site list. Investigation of collision type ongoing.
- ix) White Hill, Bradford on Avon – enforcement of Access Only restrictions  
Additional signing at top of hill has been suggested. 2 new signs and associated electrics will cost £ 3, 000. CATG to decide whether to fund.
- x) Kingston Mill, Bradford on Avon – adoption of road  
Remedial list agreed with Developer. Action is with the developer to undertake remedials which would then allow a Part 2 agreement to be signed. This would allow Wiltshire Council to then promote TRO's in the area.
- xi) Kingston Farm, Bradford on Avon – temporary closure of Cemetery Lane  
Closure can be linked to Kingston Farm development (developer funds) to assess impact before deciding whether to make the closure permanent. Alternatively temporary closure could be pursued in advance of development but would have to be funded by the CATG. Concern was raised regarding a possible impact of the closure on Woolley Street and the need for new warning signs 'unsuitable for heavy goods vehicles'. SatNav companies need to amend software in line with Wiltshire Freight Portal.  
**ACTION: Friends of Woolley to discuss further with Dave Thomas**
- xii) Holt Road to Springfield, Bradford on Avon – pedestrian safety  
Being dealt with as part of the Kingston Farm development.

- xiii) Widbrook, Bradford on Avon – road safety  
Revised chevron boards at the bend are to be provided through the ad hoc sign budget.
- xiv) Palmer Drive, Bradford on Avon – poor footpaths on list for action
- xv) Downs View, Bradford on Avon – parking on grass  
Replacement wooden bollards to be installed, awaiting quote.
- xvi) Huntingdon Rise, Bradford on Avon – driving over grass verge  
Recommended solution is in situ concrete over run apron along back of kerb.  
Estimated cost is £2,000. CATG to decide whether to fund.
- xvii) Masons Lane Bradford on Avon – road closure 11 – 22 November  
Closure is to allow for tree maintenance by private owner.
- xviii) Bridge Street, Bradford on Avon – Request for yellow box markings  
Following discussion it was generally agreed that the proposal would run counter to the ethos of the Historic Core Zone where road markings will be removed where at all possible as part of the traffic calming and streetscene enhancement.
- xix) Holt Manor - removal of illegal bollards and signs  
Remains in legal dispute between Mr Harris and Wiltshire Council
- xx) Holt – review of road signs at eastern end  
Requires signing to warn of school and children crossing
- xxi) Limpley Stoke – speeding on Woods Hill  
Metrocount done. Results are with the Parish council to consider their next action.
- xxii) Limpley Stoke – priority right of way signing at railway bridge  
Location identified on countywide collision cluster site list. Investigation of collision type ongoing. Shuttle working traffic signal option – CATG to consider funding feasibility study. Vegetation blocking signs. Traffic from Bath direction not waiting. Possibly a substantive bid for a future round.
- xxiii) Monkton Farleigh – bus stop  
Site meeting held and options discussed. Favoured action to be to alter the route of the bus and move the pick up point when service re tendered. Action with Parish Council.
- xxiv) Monkton Farleigh – A363 junction  
Topo survey complete and drawings showing visibility splays are with the Parish Council for consideration. Improved visibility is dependent on land in 3<sup>rd</sup> party ownership being made available. Parish Council to consider an approach to the land owner.
- xxv) South Wraxall – road safety at B3109 Wild Cross junction

There have been no recorded injury collisions at the B3109 Wildcross or Lower Wraxall junctions in the last six years to 30/04/2013. Historically there have been injury collisions at both junctions and it is likely that non injury collisions continue to occur on an occasional basis, most of the recorded collisions are generally associated with the poor visibility from the side roads, but the collisions often appear to involve vehicles on the main road that are approaching from the side with the comparatively better visibility. Currently, drivers (most of whom are likely to be local) proceed with a high level of caution and whilst improved sightlines could be generally beneficial, any improvements will require careful consideration.

- xxvi) Staverton – on street parking  
Meeting with Parish Council and Mr Carbin has taken place. Next stage is the formal advert of agreed proposals.
- xxvii) Staverton – speeding on New Terrace  
A metrocount will be the first step necessary to confirm the speeding issue.
- xxviii) Staverton – Road safety from Slip Way turning into Marina Drive  
Was looked at as part of waiting restriction site visit. Junction to be covered by proposed waiting restrictions. Give way markings required.
- xxix) Westwood – pavement survey  
Ian Richardson reported that this is mostly complete now.
- xxx) Westwood – extension of virtual pavement opposite New Inn PH  
Site meeting held, design complete. Awaiting information from Balfour Beatty to establish if a road closure is required to facilitate the works. Estimate £2,000 to £3,000. CATG to consider funding works at its next meeting.
- xxxi) Westwood – on carriageway footpath at Iford end of village  
Site meeting held on 23<sup>rd</sup> August. A design and costing for a footway is underway.
- xxxii) Wingfield – measures to control speeding  
Discussions ongoing. This matter has been escalated to the Area Board meeting in September at the request of the Parish Council.
- xxxiii) Wingfield - petition from Mrs Novotni re. pavement from Trowle Farm Lane to Loves Lane  
Wingfield Parish Council is still considering the matter; has currently not agreed to match fund the scheme.
- xxxiv) Winsley – bus shelter at Dane Rise/ Turleigh  
A proposal for funding was circulated and was generally supported. The Parish Council confirmed that they would be responsible for maintenance and insurance of the shelter. The wooden materials were designed to fit in with the historic environment although an aluminium/ glass shelter would cost half the price. As this is highway land no planning permission is required. The Passenger Transport Unit at Wiltshire Council is supportive subject to confirmation from First Bus that the shelter

remains on the bus route. It was agreed that the CAT-G budget was too restrained with other priorities to fund this project.

**ACTION: Refer to Area Board for funding**

xxxv) Winsley – parking restrictions to control conflict with buses

The buses have had problems negotiating the old part of the village due to on-street car parking and this has resulted in the bus company threatening to change the bus route through the village. Jamie Mundy from Wiltshire Highways is recommending new yellow lining in the affected areas to help resolve this issue.

### 13. Dropped Kerb programme

Andy Cadwallader reported that 2 kerbs at Priory Close remain on the list from last year awaiting implementation at a cost of £ 620 each or £ 1, 240 a pair. A request at Downs View is now top of the list for funding. A decision needed to be made whether a matched funded dropped kerb programme would be instigated this year, as before.

**ACTION: A letter from the CAT-G to Parish Councils offering to match fund dropped kerbs in 2013/14**

### 14. Any Other Highways Business

Sign decluttering – a letter had been issued to all parish councils from Councillor Thomson inviting them to identify surplus signs, road markings and other street furniture for removal. The same letter set out a new procedure for Minor Signing requests which would now be dealt with as a standing item by the CATG groups.

Holt – request for Speed Indicator Device near the Shop. Requires a metrocount as a first step.

### 15. **Date of Next Meeting – Monday 2 December 2013, County Hall at 4pm**